CPT110 Assignment 2: Group Meeting #3

5/04/2021

Meeting ran 8.30pm – 9.16pm ADST.

Attendees:

Jack Holliday

Liam O’Loughlin

Mia Vasiliadis

Sean Atherton

Joshua Chuang

Stephanie Newland

Meeting notes:

* Quick recap of the meeting/agenda from last week.
* Reviewed agenda document:
  + Project ideas:
    - Discussed which project idea would be the most viable from the groups ideas.
    - Many are too difficult for us to pull off successfully with requirements met for assessment three.
    - Josh’s idea of a dating app is the most viable and can be expanded up as a group.
    - All agree that this is one we can work one.
    - Discussion of UX/UI design platform Figma which we can experiment with to create tangible application pages/features.
      * Student access/ability to create animated features to be used in the next assessment.
* **Ideal Jobs**
  + Compare and contrast
    - Similarities and differences
    - The skills shared between our chosen jobs
    - Common elements that may be found in the roles
    - Table recommended to show these pieces of information
    - Short paragraph of each job description on the side with the table showing compared/contrasted elements
    - Josh created a temporary document with rough idea of table layout; added to Teams
* Jack to **interview** his boss via Teams sometime this week.
  + Will be recorded, and the link posted to Teams
  + Final questions added late last week to be reviewed via his boss, with any changes to be approved before interview
* **Information Technologies**
  + Burning Glass data discussed briefly; how should we interpret.
  + Queried whether we should all write up and answer questions individually or as a group. Unsure of how to proceed
    - Mia will post in the Assignment forum and email Anthony and/or tutor for clarification.
  + Everyone to review data and create notes/formulate their answers to questions
    - If we need to answer as a group, all the information can be compiled and reduced if needed.
    - If we have to answer separately, then we all have our own basis to complete set up and ready to go.
* **Ideal Job** document:
  + To be compared and contrasted.
  + Create a document in teams, to which each person will add their paragraph too.
  + Paragraph for each to be approx. 300 words each, no more.
  + Should consider using a table when comparing/contrasting data around jobs/common elements.
  + Delve into presentation of ideal job documentation (comparing/contrasting - table/venn diagram?)
    - Canva (<https://www.canva.com/>) has templates we could use.
* Report layout:
  + Compile data first.
  + Once we have beginnings (Team Profiles) we can begin to build report further.
* Final round-up:
  + Due date: Sunday of week 7; 18th of April at 11.59pm AEST.
  + To be done before Thursday’s meeting:
    - Completed personal profile (for Team Profile): reduce length while still following rubric and add to completed document.
    - Review Dating App idea (see Josh’s Project Idea document): consider any ideas on how to adapt or expand upon brief if required.
    - IT reports if possible.
  + Next week:
    - Website: layout, html/css
    - Report
* Add tasks if you think of any to the next meeting agenda.
* Next meeting date: **Thursday 8/4/21 at 9.30pm AEST.**

Tasks completed:

* Next meeting scheduled, new agenda documentation created.
* Project Idea decided upon: Dating App (based around Josh’s project idea)

Tasks to be completed:

* Work on IT reports (Josh, Sean, Steph)
* Work on basic html build for website (everyone)
* css documents to be uploaded to Teams (everyone)
* Burning Glass data notes/answers (everyone)
* Agenda for the next meeting to be added to (by anyone) as items come up during the week.
* Team Profile reduced and added to completed folder (everyone)